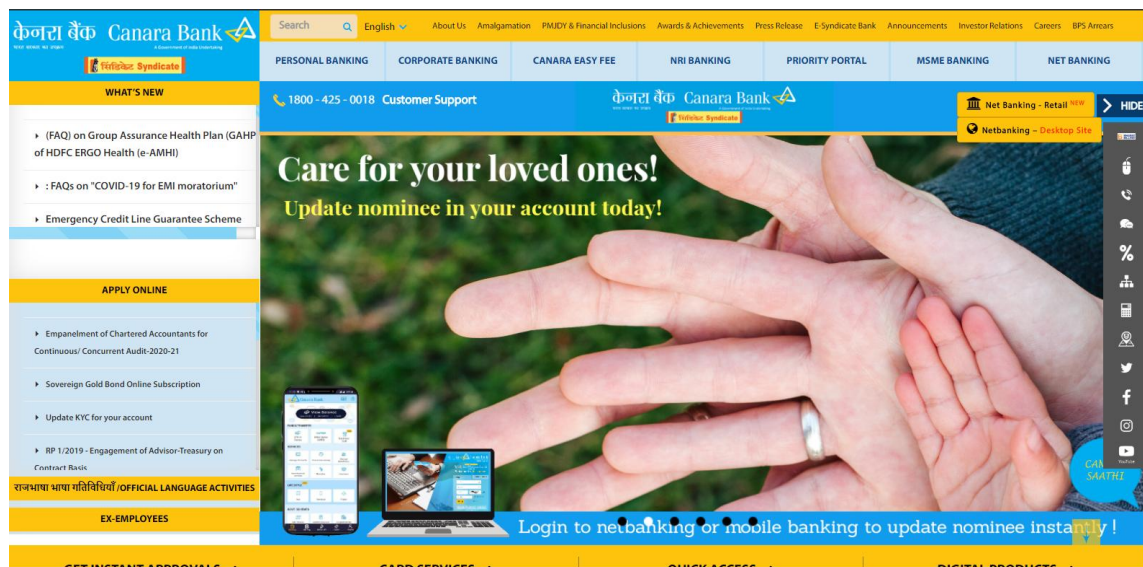


USER MAUAL FOR PENSION SEVA PAORTAL

PROCESS FLOW FOR THE CUSTOMER:

1. A Pensioner who is having pension account in Canara Bank is able to login into pension seva portal by visiting www.canarabank.com at their convenience from anywhere any time.

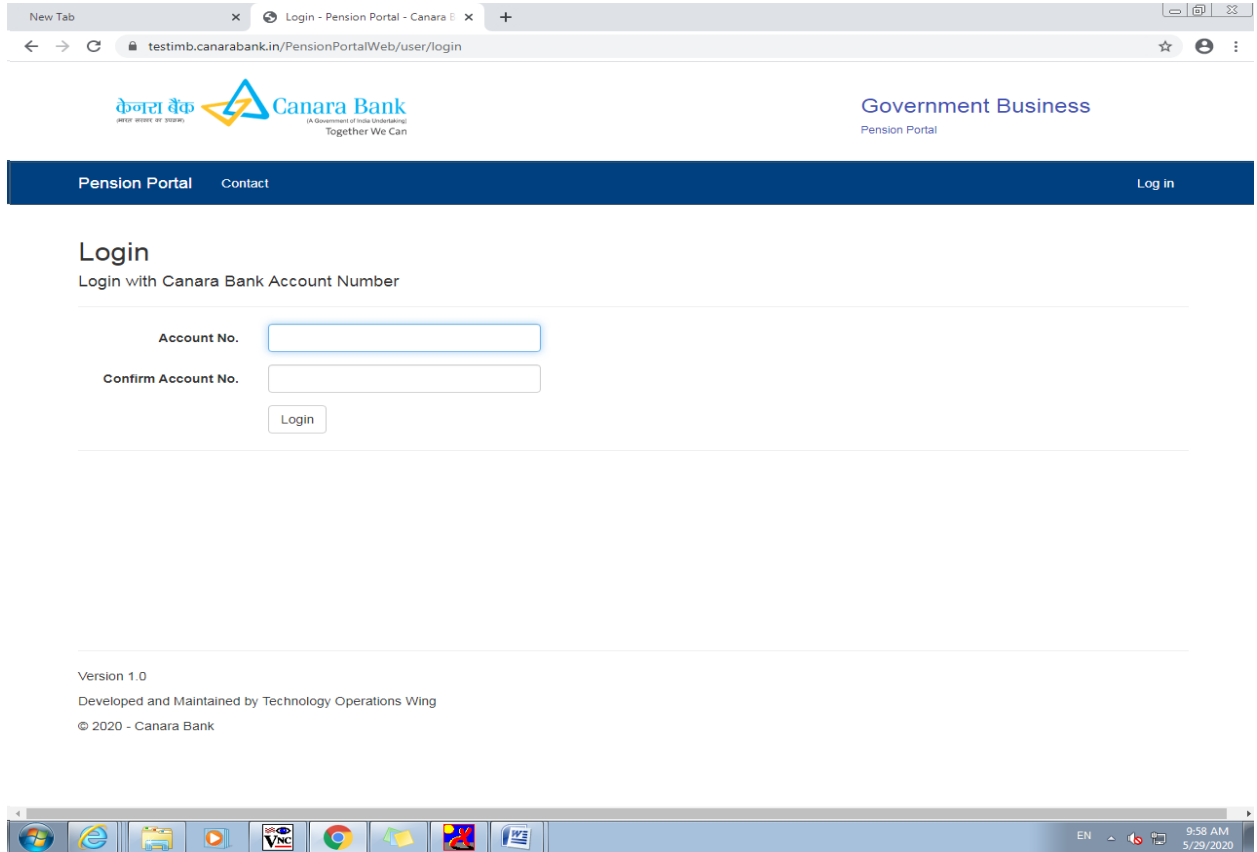


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2. Pension Seva Portal link will enabled in www.canarabank.com → Whats New → Pension Seva Portal. Pensioner has to fill the CASA account number and confirm the same.



New Tab x Login - Pension Portal - Canara Bank x +

testimb.canarabank.in/PensionPortalWeb/user/login

केनरा बैंक  Canara Bank
(A Government of India Undertaking)
Together We Can

Government Business
Pension Portal

Pension Portal Contact Log in

Login
Login with Canara Bank Account Number

Account No.

Confirm Account No.

Login

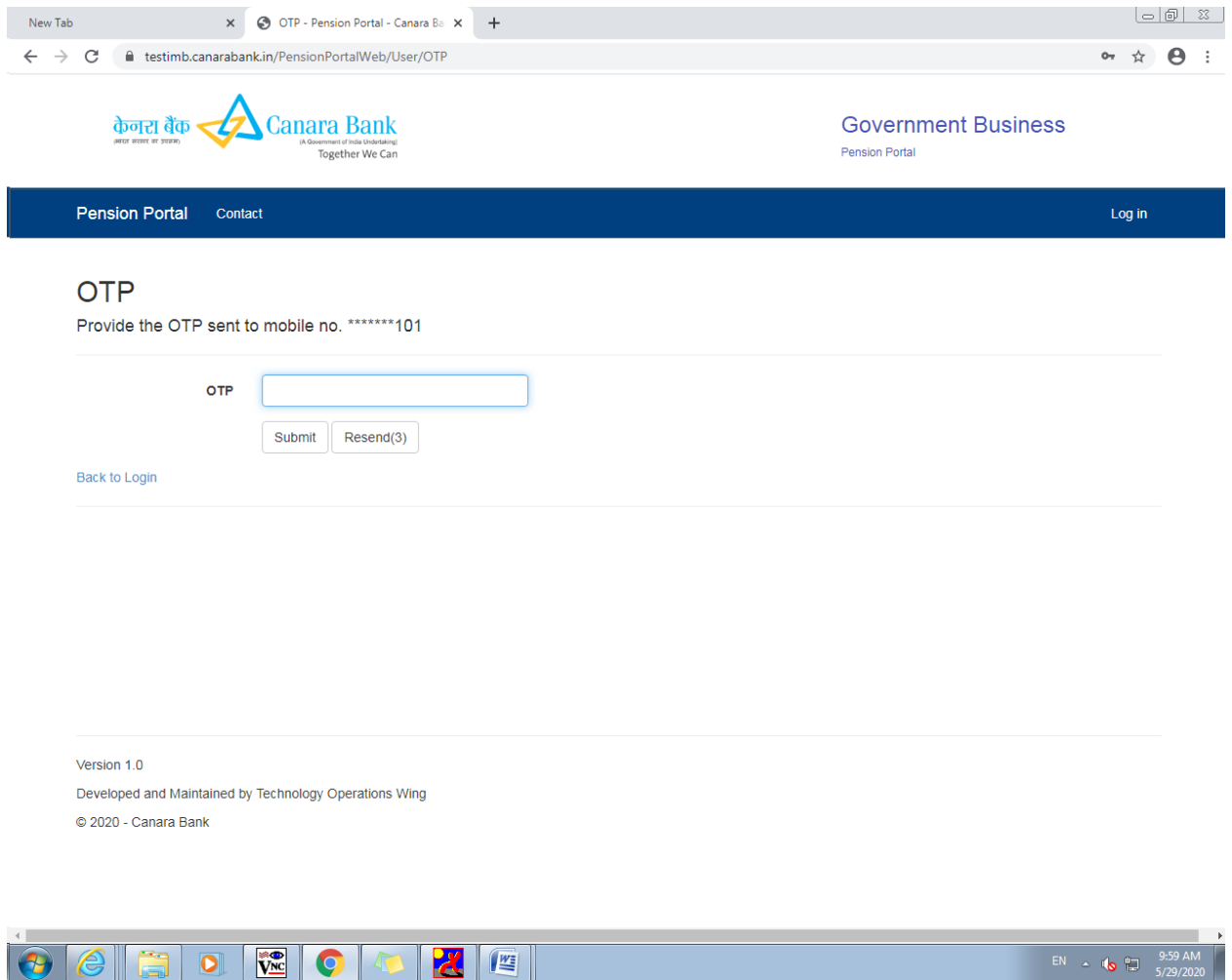
Version 1.0
Developed and Maintained by Technology Operations Wing
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3. After submitting the account number pensioner will receive an OTP in his/her registered mobile number. Pensioner has to enter the OTP and Submit.



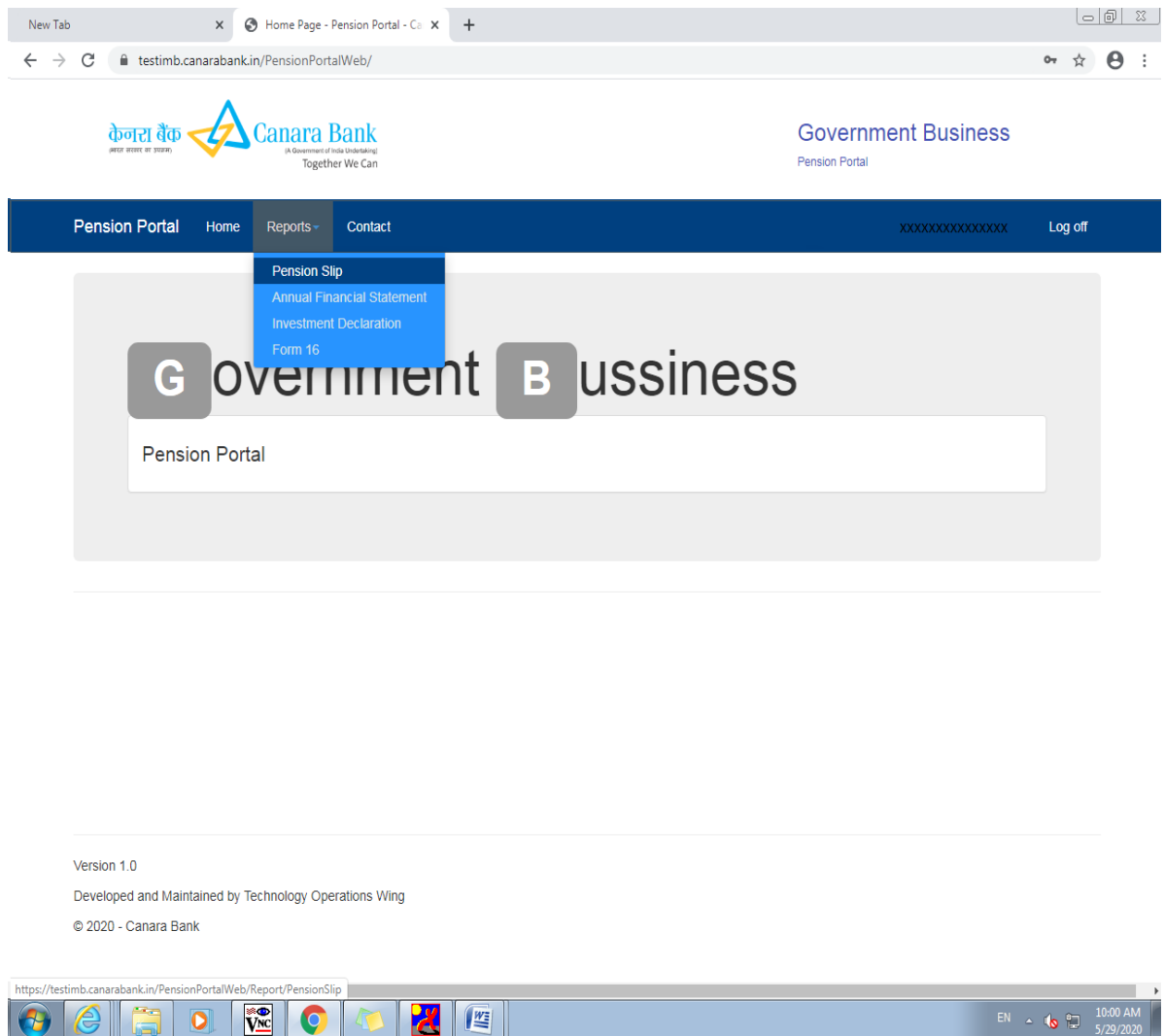
The screenshot shows a web browser window with the URL `testimb.canarabank.in/PensionPortalWeb/User/OTP`. The page header includes the Canara Bank logo and the text "Government Business Pension Portal". A dark blue navigation bar contains "Pension Portal", "Contact", and "Log in". The main content area is titled "OTP" and instructs the user to "Provide the OTP sent to mobile no. *****101". There is an input field for the OTP, with "Submit" and "Resend(3)" buttons below it. A "Back to Login" link is also present. The footer of the page states "Version 1.0", "Developed and Maintained by Technology Operations Wing", and "© 2020 - Canara Bank". The Windows taskbar at the bottom shows the time as 9:59 AM on 5/29/2020.

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4. After submitting the OTP home page will be visible.

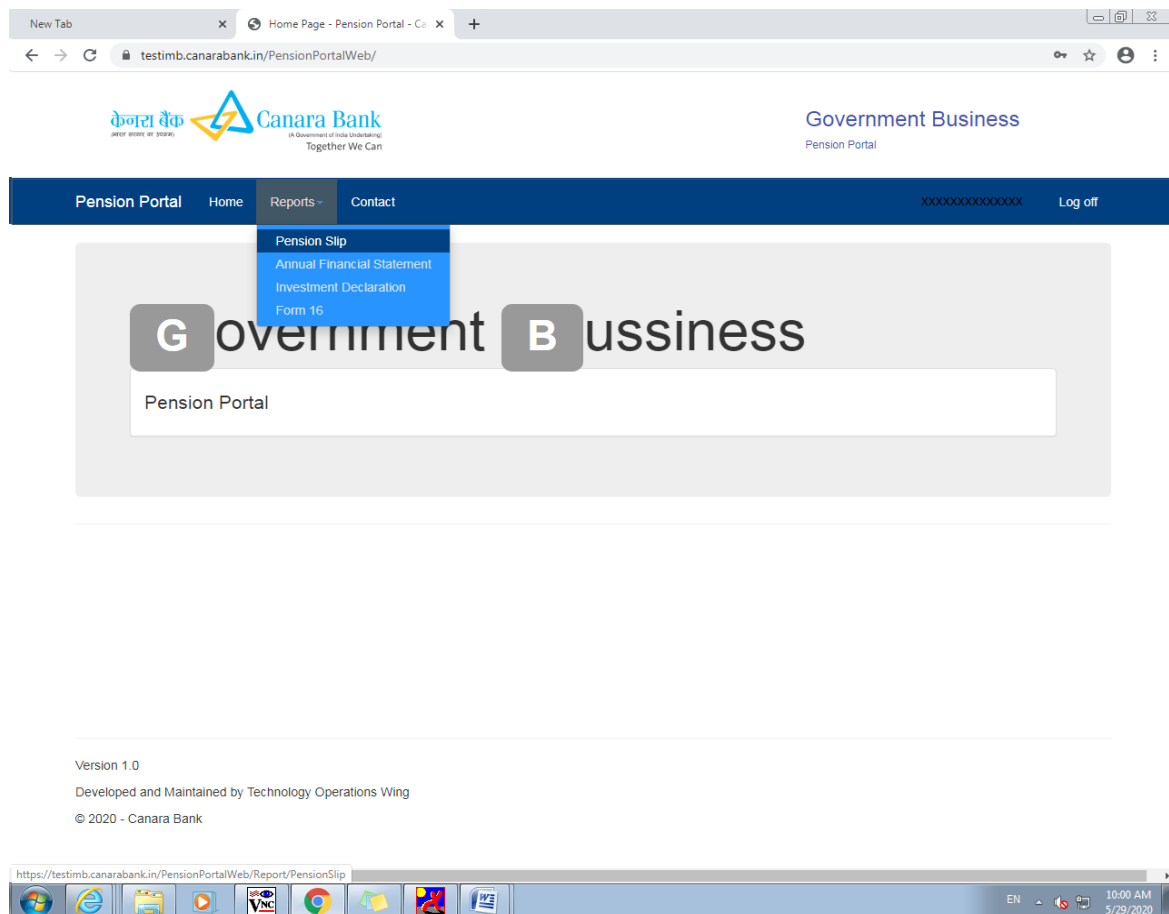


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5. Pensioner has to select reports option and has to select Pension Slip, Annual financial statement, Form 16, Investment declaration.



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6. For generating pension slip pensioner has to select Pension Slip in reports option and has to select the month and year from the drop list and click on Create button. .

Pension Slip - Pension Portal - Ca x +

testimb.canarabank.in/PensionPortalWeb/Report/PensionSlip

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Pension Portal Home Reports - Contact XXXXXXXXX Log off

Pension Slip
Generate Pension Slip

Month APRIL

Year 2020

Create

Pension Slip : 04 - 2020

PensionSlip 1 / 1

CANARA BANK		Pension Slip	
PPO Unique ID	XXXXXXXX	Pension Month	MARCH 2020
Pensioner Name	XXXXXXX	Account Number	XXXXXXXXXX
Date of Retirement	31-07-2014	DOB (Original Pensioner)	XXXXX
Name of Family Pensioner	XXXXXXXXXX	DOB (Family Pensioner)	XXXXXXX
Address	XXXXXXXXXXXX	PPO Number	POSTAL/2016/KE/23150
	VADAKKEOZTHIL	Category	POSTAL_7_0001
	KERALA	Branch Code	1536
City	NA	Branch Name	TRIVANDRUM MUTTADA

10:00 AM 5/29/2020

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7. For generating annual financial statement pensioner has to select year and month from drop down list in reports option and click on View button.

New Tab x Annual Financial Statement - Pen x +

testimb.canarabank.in/PensionPortalWeb/Report/AnnualFinancialStatement

Annual Financial Statement

View Annual Financial Statement in a period

Year From: 2019 Month From: APRIL

Year To: 2020 Month To: MARCH

View

Pension Statement

Print Excel

Pension Statement from APRIL - 2019 to MARCH - 2020

Name: Mr./Mrs./Ms. XXXXXXXXXXXXXXXX
Pension Id: XXXXXXXXXXXX

Sl.No	TYPE	PENSION MONTH	CREDIT DATE	BASIC	COMMUTATION	DA	DISABILITY AMT	DISABILITY COMMUTATION AMT	AGE RELATED AMT	ALLOWANCE	ARREARS	RECOVERY AMT BF	RE AM
1	P	01-Mar-2019	02-Apr-2019	13800	2144	1242	0	0	0	0	0	0	
2	D	01-Jan-2019	05-Apr-2019	0	0	0	0	0	0	0	414	0	
3	D	01-Feb-2019	05-Apr-2019	0	0	0	0	0	0	0	414	0	
4	D	01-Mar-2019	05-Apr-2019	0	0	0	0	0	0	0	414	0	
5	D	01-Aug-2019	24-Oct-2019	0	0	0	0	0	0	0	690	0	
6	D	01-Sep-2019	24-Oct-2019	0	0	0	0	0	0	0	690	0	

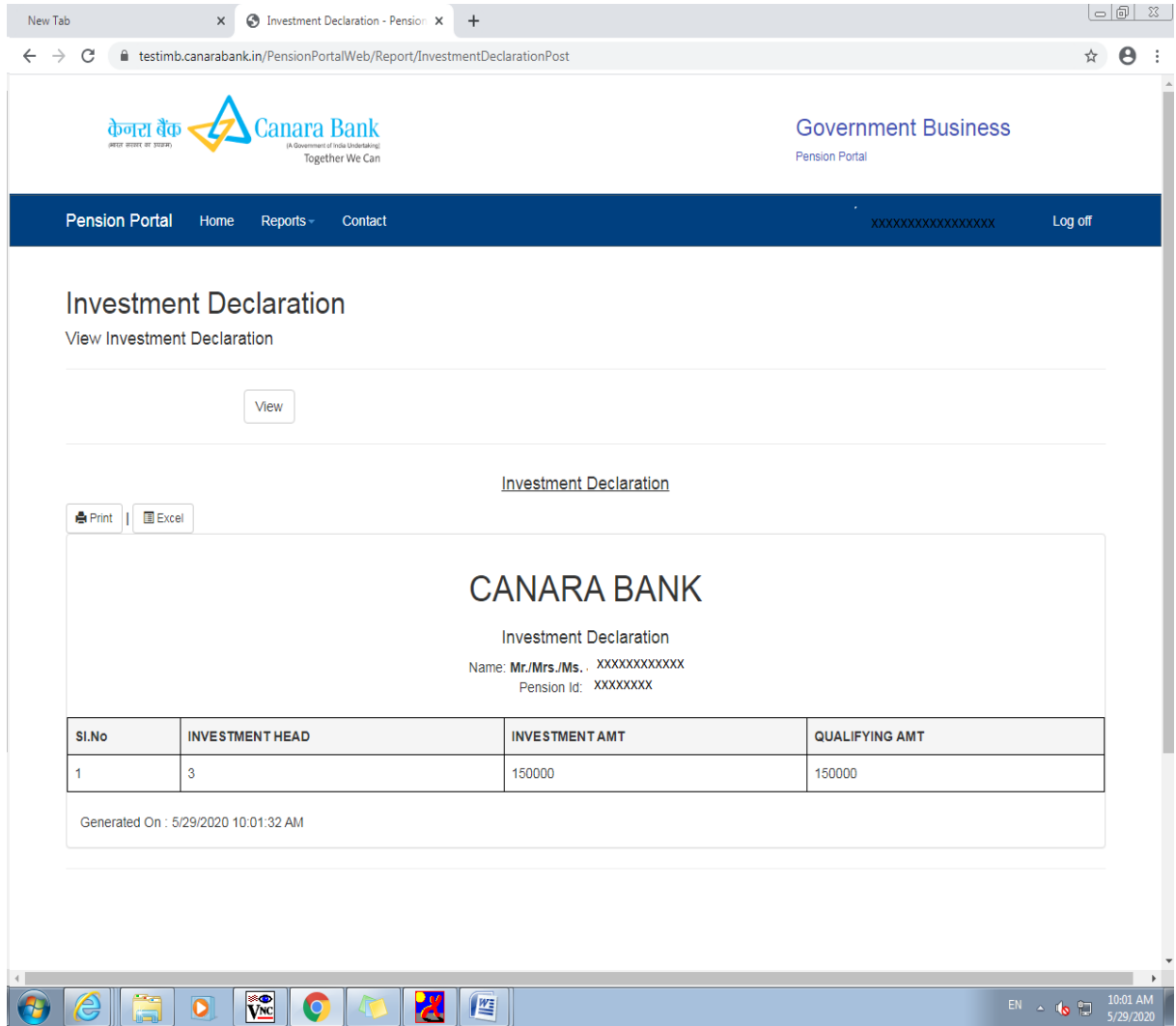
10:01 AM 5/29/2020

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8. For generating investment declaration pensioner has to select Investment Declaration from drop down list in reports option and click on View button.



The screenshot shows a web browser window with the URL `testimb.canarabank.in/PensionPortalWeb/Report/InvestmentDeclarationPost`. The page header includes the Canara Bank logo and the text "Government Business Pension Portal". The navigation bar contains links for "Pension Portal", "Home", "Reports", and "Contact", along with a "Log off" button. The main content area is titled "Investment Declaration" and includes a "View Investment Declaration" link and a "View" button. Below this, there are "Print" and "Excel" options. The central part of the page displays the "CANARA BANK" logo and the text "Investment Declaration". It also shows the user's name as "Mr./Mrs./Ms. XXXXXXXXXXXX" and the pension ID as "XXXXXXXXX". A table with four columns is displayed: "SI.No", "INVESTMENT HEAD", "INVESTMENT AMT", and "QUALIFYING AMT". The table contains one row with the following data: SI.No: 1, INVESTMENT HEAD: 3, INVESTMENT AMT: 150000, and QUALIFYING AMT: 150000. At the bottom of the page, it says "Generated On : 5/29/2020 10:01:32 AM". The Windows taskbar at the bottom shows the time as 10:01 AM on 5/29/2020.

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9. For generating form16 pensioner has to select FORM16 from drop down list in reports option and click on View button.

New Tab x Form16 - Pension Portal - Canara x +

testimb.canarabank.in/PensionPortalWeb/Report/Form16Post

View

Form16 : Part-A and Part-B

TDS		TRACES		Government of India Income Tax Department	
Centralized Processing Cell		TDS Reconciliation Analysis and Correction Enabling System			
FORM NO. 16					
[See rule 31(1)(a)]					
PART A					
Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary					
Certificate No. NZLYWEA		Last updated on 16-May-2019			
Name and address of the Employer		Name and address of the Employee			
CENTRALISED PENSION PROCESSING CENTRE HEAD OFFICE 8TH MAIN, CHITRAKURUMUTTI COMPLEX, 15TH CROSS, MALLESHWARAM, BENGALURU - 560055 Karnataka +91 80-8026625222 cpcc@canarabank.com		XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX			
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. (provided by the Employer (If available))		
XXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX			
CIT (TDS)		Assessment Year	Period with the Employer		
The Commissioner of Income Tax (TDS) Room No. 59, H.M.T. Bhawan, 4th Floor, Bellary Road, Ganganagar, Bangalore - 560032		2019-20	From	To	
			01-Apr-2018	31-Mar-2019	
Summary of amount paid/credited and tax deducted at source thereon in respect of the employee					
Receipt Numbers of original quarterly statements of TDS		Amount of tax deducted		Amount of tax deposited / remitted	

TDS TRACES

10:01 AM
5/29/2020

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